

**Town Mayor**  
**Work Session Meeting – 8:00 pm**  
**Monday, October 17, 2018**  
**Municipal Building**

**Meeting Minutes**

**Call to Order- 8:00pm**

**Roll Call:** CM Barnes, CM McLaurin, CW Brownson, CW Hines and CM Washington. 5 officials present. We had a quorum. CM Kennedy II arrived at 8:17 pm; Mayor Muhammad was not present.

**Moment of Silence –**

**Pledge of Allegiance**

**Approval of Agenda-** Motion by CW Hines to approve the agenda; seconded by CM Barnes; all in favor; motion passed.

**Approval of Minutes from October 1, 2018:** Motion by CW Hines to approve the minutes, seconded by CM Barnes; all in favor; motion passed.

**Public Period:** Ms. Ware from Ottawa St. spoke about the possibility of trapping raccoons with traps from the ASPCA, and that she had been in contact with the nonprofit group Alley Cat Allies to address the stray cat issue. Ms. Ware also brought up that Prince George's County was considering legislation on regulating short term rental platforms, and that residents should be aware of new regulations.

CM Barnes asked if it was illegal to trap and release raccoons. Ms. Ware responded with the phone number for the contact for the correct information.

**Legislation:**

**Resolution 64-18** to approve an agreement between the Town of Forest Heights (the Town) and ITSA Solutions, LLC DBA Barnacle Parking Enforcement for the use of Barnacle Parking Enforcement System immobilization devices; introduced by Mayor Muhammad.; full reading by CM Washington; motion by CW Hines to accept the reading Resolution 64-18; seconded by CM Barnes; discussion; motion by CM McLaurin to adopt Resolution 64-18; seconded by CW Hines; vote (5) yes; (0) no; motion passed.

**Resolution 65-18** FY 2018 Budget Amendment; Resolution to amend sums and amounts for the fiscal year beginning in July 1, 2017 and ending June 30, 2018; full reading; motion by CW Hines to accept the reading 65-18; seconded by CM McLaurin; discussion; Town Treasurer Mrs. Leittia Vaughn explained that last year's fiscal budget needed to be amended to allow for expenditures which were not anticipated for the speed camera. The deadline for reporting is November 1. Motion by CW Brownson to table 65-18 until the exact budget and expenditures for the last fiscal year are available; seconded by CM McLaurin; all in favor; motion tabled.

**New Business:** CW Brownson noted that she had previously spoken to Town Attorney Kevin Best about changing rental property procedures. The objective was to see if rental property could be taxed differently. CW Brownson asked the council again to consider a new tax base for rental property. CW Washington had recommended a meeting of the Finance Committee to the Mayor; for the purpose of discussion and possibly introducing an ordinance in the November 5<sup>th</sup> meeting for a first reading. Motion by CW Brownson to look into changing the tax code and have different classification of rental property; seconded by CM McLaurin; CM McLaurin reminder that a vote is not necessary to assign a task from a committee.

**Adjourned- 8:45pm**

Sherletta Hawkins

Submitted by Town Clerk